





## REGIONAL DIRECTOR CELL

### Regional Director Cell is responsible for:-

- Administrative matters of Health & Family Welfare component of ROH&FW.
- Creation/revival/filling up of posts. Up-gradation, continuance of posts.
- Revision of pay scales, restructuring of Cadre pay anomalies.
- Condemnation of old vehicles.
- Write off losses.
- Grant of Study Leave.
- Recruitment Rules.
- Forwarding of application of employment in r/o Gr. 'A' Officers.
- Compassionate of appointment.
- HBA Cases.
- GPF advance/ withdrawal in respect of Group 'A' officers.
- Grant of ACP Scheme.
- Court Cases.
- Parliament Questions/ V.I.P. reference.
- Tour programme/ Tour Report.
- Allocation of Budget.
- Complaint cases against staff of ROH&FWs.
- Work relating to Meeting of RDs (Preparation of Agenda, Minutes).
- Follow up of Action points of review meeting etc.
- Counter signature of Pension papers of Sr. RDs/RDs.
- Matters relating to accommodation housing of ROHFWs.
- Staff Strength, Preparation of Seniority list etc.
- Audit Inspection Report.
- Leave/LTC in r/o Gr. 'A'

### ➤ CHANNEL OF SUBMISSION:-



<b>Section Officer/Consultant</b>	Sh. B. D. Sharma (Consultant)	 - 011-23063193
<b>Deputy Director</b>	<b>Sh. Amit Choubey</b>	 - 011-23063203
<b>Director (A&amp;V)</b>	<b>Sh. Rajiv Manjhi</b>	 : 011-23061015
<b>DDG (PH)</b>	<b>Dr. Inder Prakash</b>	 - 011-23061806